HIC Application Form
Form Preview

Welcome to the Housing Innovation in Construction Program

Welcome

Welcome to the Housing Innovation in Construction (HIC) program, delivered by Investment NSW, within the Premier's Department.

Before applying, please read and understand the HIC Program Guidelines and have your supporting documents ready.**Watch the HIC Program Information Webinar**Learn about the program objectives, eligibility requirements, funding available, and tips for completing your application.Access the Webinar.

INTRODUCTION

Modern Methods of Construction (MMC) are innovative building approaches, such as prefabrication, volumetric or panelised systems, where significant construction work is carried out off-site.

The objective of the program is to encourage market entry and the establishment of MMC manufacturing operations in NSW to deliver mid to high-rise (Class 2/3) housing.

Engineering feasibility is a possible barrier to entry for MMC manufacturers. This program offers grants from $20,000 to $150,000 to eligible businesses in Australia and other countries seeking to deliver MMC solutions for Class 2/3 housing in NSW. Grants will fund 50% of the grantee's cost of commissioning external professional services to inform a Feasibility Study or Review to evaluate whether their existing MMC solution(s) comply with applicable Australian and NSW building standards.

Businesses who have previously completed one or more Feasibility Studies or Reviews under the program may apply for additional grant, provided they can demonstrate the need to conduct further assessment of their MMC solution(s). The maximum total funding that can be awarded to a single recipient is $300,000.

Please have the Program Guidelines open while you fill out this form - it will help you to complete your application.

Supporting documents checklist

You will need the following documents to complete the application form:

Applicants outside Australia must provide

- Proof of your company's registration and record of company officers

All applicants must provide

- Evidence of up to 5 of your company's completed or ongoing projects to demonstrate MMC capability for each project - examples could include: technical/project sheet, prospectus/brochure, contract, and/or photographic evidence of construction site.
- Your company's audited financial statements or published annual reports for the last 3 financial years.
- Quotes and scopes of work from accredited professionals who will execute the compliance assessment of your MMC solution.

Additionally, you may be required to provide further documents relating to your specific type of business and proposed Feasibility Study or Review project - please refer to the Program Guidelines.

Organisation Details

* indicates a required field

Submission Information

Application Number

This field is read only.
The identification number or code for this submission.

Organisation (legal/registered) name *

Where is your organisation registered? *

- ○ New South Wales
- ○ Victoria
- ○ Queensland
- ○ Western Australia
- ○ South Australia
- ○ Northern Territory
- ○ Australian Capital Territory
- ○ Other:
- ○ Tasmania

If “Other” is selected, please specify the country in which your organisation is registered. NOTE: International companies must register as an Australian entity and obtain an ABN if successful.

Organisation primary address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Organisation website

Must be a URL.

Organisation contact *

First Name Last Name

Job title *

Primary email *

Must be an email address.

Phone number *

For Australian phone number (+61).For other countries, please prefix country code.

Does the organisation have an Australian Authorised Deposit-Taking Institute (ADI) - bank account? *

○ Yes
○ No
○ Other:

If "Other" was chosen, please advise the name of the institution. A list of registered ADIs can be found at: https://www.apra.gov.au/list-of-registered-authorised-deposit-taking-institutions. If you chose "No" an ADI account must be opened if successful.

Companies not registered in Australia

Please provide your company's registration number from the national register of companies in your country *

Attach record(s) from the company registry in your country showing that your company is registered, and the names and addresses of its office holders *
Attach a file:

Eg: Company Certificate

Note: If your application is successful, you must register a company in Australia. The Department will execute a Funding Agreement with and make grant payments to your Australian company, which must be registered for GST. You must have an account with an Australian Authorised Deposit-taking Institution (ADI) to receive grant payments.

Please provide your company's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type

Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Previous applications

Has your company or a related entity previously applied for funding under this program? *
- ○ Yes
- ○ No

Please provide the HIC reference numbers for all previous applications *

Adverse Findings

Has your organisation or any of its directors and officers ever been subject to any adverse legal action and/or findings? *
- ○ Yes
- ○ No

Has your organisation or any of its directors and officers ever been subject to any action, warning, or findings in relation to compliance with construction or other laws and/or regulations? *
- ○ Yes
- ○ No

Please provide details *

Word count:
Must be no more than 200 words.

Government Assistance

Has your company or a related party received other funding from an Australian state or federal government agency? *
- ○ Yes
- ○ No

You are not eligible for funding if you have received NSW/Australian government funding for the same, or a sufficiently similar, purpose

Please provide details

Funding source (organisation)	Title/description/reference number	Grant amount (AUD)
		Must be a dollar amount.

Business Eligibility

* indicates a required field

Business Financials

Your business must have a minimum turnover of AUD $2.5M per year for the last three completed financial years.

Attach your company's audited financial statements (including auditor's report), or published annual reports (containing financial statements) for the last 3 financial years *
Attach a file:

If your company publishes its annual reports on your website, please include the website address in a Word doc and upload

Demonstrated MMC Capability

Modern Methods of Construction(MMC) refers to innovative building approaches, such as prefabrication, volumetric or panelised systems, where significant construction work is carried out off-site.

Your business must demonstrated MMC capability.

There are three kinds of MMC-capable business supported by this program - which one applies to your business? *
○ Option A: Established Australian Class 1 (detached/semi residential) MMC provider seeking to expand into Class 2 / 3 (mid-rise/high-rise) solutions in NSW
○ Option B: Existing international Class 2-equivalent capability seeking to enter NSW
○ Option C: Existing manufacturing/construction capability seeking to develop an MMC offering for Class 2 solutions in NSW
If you believe you may satisfy more than one of the above categories, choose the one that best describes your business

For definitions of Class 2 and 3 buildings, please refer to the Australian National Construction Code (NCC) Building Classifications

Provide a brief overview of your company and its MMC capability *

Word count:

Must be no more than 100 words.
Your overview should explain how your company meets the description of the type of selected MMC-capable business from the list above

Briefly explain how your company is seeking to deliver Class 2 MMC solutions in NSW *

Word count:
Must be no more than 150 words.

Portfolio of Existing Works

Please provide a maximum of 5 examples of completed or current projects undertaken by your company over the last 3 years that demonstrate MMC capability.

For each project please provide:

- brief description of the project
- project start/end dates; and
- evidence of the project.

Project evidence may include examples could include: technical/project sheet, prospectus/ brochure, contract, and/or photographic evidence of construction site/manufacturing facility.

Click "Add More" to add more projects to your portfolio.

Portfolio of Existing Works (1)

Project description

Word count:
Must be no more than 200 words.

Project Start Date

Must be a date.

Project End Date

Must be a date.

Evidence
Attach a file:

Multiple files can be uploaded

Portfolio of Existing Works (2)

Project description

Word count:
Must be no more than 200 words.

Project Start Date

Must be a date.

Project End Date

Must be a date.

Evidence
Attach a file:

Multiple files can be uploaded

Portfolio of Existing Works (3)

Project description

Word count:
Must be no more than 200 words.

Project Start Date

Must be a date.

Project End Date

Must be a date.

Evidence
Attach a file:

Multiple files can be uploaded

Portfolio of Existing Works (4)

Project description

Word count:

Must be no more than 200 words.

Project Start Date

Must be a date.

Project End Date

Must be a date.

Evidence
Attach a file:

Multiple files can be uploaded

Portfolio of Existing Works (5)

Project description

Word count:
Must be no more than 200 words.

Project Start Date

Must be a date.

Project End Date

Must be a date.

Evidence
Attach a file:

Multiple files can be uploaded

Project Eligibility

* indicates a required field

To be eligible for funding, your project must involve commissioning external professional services to inform a feasibility study or review to evaluate whether your existing MMC solution(s) comply with applicable Australian and NSW building standards.

Example Project

A commercially proven modular housing manufacturer based in Australia proposes to expand its capability into the NSW mid-rise housing market. This includes:

- Feasibility Study: Assessing its Class 2 design against building codes and regulations, including fire safety, acoustics, and energy efficiency standards.
- Engineering Compliance Assessment: Engaging accredited engineers to assess the proposed solution against NSW regulations and the NCC.
- Exclusions: The activity does not involve undertaking physical construction works (such as upgrading an existing building) but instead focuses on regulatory compliance, feasibility, and appropriate design solutions to enable future deployment of mid-rise housing using MMC in NSW.

Accredited professionals

The study or review must include compliance assessment against Australian building regulations including the National Construction Code by an Australian based professional accredited by Engineers Australia or a specialist engineering association, with practitioners registered under the NSW Design and Building Practitioners (DBP) Scheme.

List the accredited professional/s who will be conducting the compliance assessment part of the feasibility study or review.

Click the "Add more" button below the table to add more accredited professionals.

Name of individual/firm *

Professional Accreditation / registration held: *

○ Registered Architect
○ Professional Engineer (with relevant class/ discipline)
○ Accredited Building Practitioner
○ Other:

Proof of current registration/accreditation may be requested to demonstrate eligibility.

Individual/firm website

Response optional

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Registration / accreditation number *

Verify NSW - https://verify.licence.nsw.gov.au/

State or Territory of registration / accreditation: *

Accrediting body *
○ Engineers Australia
○ Other:

The Department may request evidence of current registration/accreditation to verify eligiblity.

Quotes / Cost Estimates and Scope of Work from Accredited Professionals

Provide the quote/cost estimate from the accredited professional and their scope of works .

Attach quotes or cost estimates, and scope of works *
Attach a file:

Multiple files can be uploaded

Project Description

Provide a brief outline of the **Scope of Works** for your feasibility study or review project.

- Project activities must clearly pertain to a Feasibility Study or Review (see Pages 6 and 7 of the Program Guidelines).
- You must attach a Scope of Works from your Accredited Professional(s).
- On the following page you will be required to enter a project budget – ensure that all costs are clearly linked to specific project activities. If there are additional costs not clearly shown in the Scope of Works from the Accredited Professional(s), you must provide additional details of corresponding project activities in the text box below.

You must clearly set out the following project details:

1. **Objectives** - what your feasibility study or review aims to achieve
2. **Scope** - which MMC solution/s, technical and/or compliance will be covered by the study/review
3. **Outcomes** - expected results and findings of the study/review, including how the study/review will facilitate your business to establish or expand operations to deliver Class 2 MMC solutions in NSW

Include details of the following, as applicable:

- any benchmarking of existing designs, products, or manufacturing processes against local (Australian/NSW) standards
- any compliance assessments to be undertaken against NSW building regulations, including the National Construction Code
- any design and/or development of engineering solutions to meet NSW building regulations
- any amendments to designs, product applications, manufacturing approaches, fire safety, acoustics, structural compliance, accessibility, hydraulics and electrical systems
- any review of existing commercially delivered solutions or designs against NSW regulations and the NCC
- any identification of works required to address regulatory or compliance gaps

Objectives, Scope, Outcomes *

Word count:
Must be no more than 400 words.
Shorter answers are preferred.

Upload your document here (and if applicable) attach any documents related to the planning and scope of your feasibility study or review project
Attach a file:

Project Budget and Grant Funding

Project Budget

Please provide a breakdown of your expected costs to complete your feasibility study or review project.

Descriptions should be specific and clearly link each cost to the tasks required to deliver the study/review. Include the total amounts quoted by the accredited professionals undertaking the compliance assessment components of the study/review.

Any costs in excess of the amount quoted by your Accredited Professional(s) must be clearly relevant to corresponding project activities in your Project Description.

Refer to Appendix B and C of the Guidelines define the eligible types of costs.

You are required to contribute a minimum of 50% of the total costs of your project (refer to Mandatory Co-contribution below).

- The minimum grant amount available is $20,000 (for a project costing $40,000)
- The maximum grant amount is $150,000 (for a project costing $300,000 or more).

Wages and salaries **cannot exceed 25%** of the total budget.

Description	Expenditure type	Estimate (Excluding GST) (AUD)
Must be no more than 20 words.		

Total estimated Project Budget

This number/amount is calculated.
Minimum $40,000

Grant Funding

Total Amount Requested

This number/amount is calculated.
What is the total financial support you are requesting in this application?

The amount shown in the above field is equal to 50% of your total Project Budget - if it exceeds $150,000, for the purpose of your application it is taken to be $150,000, the maximum grant amount.

The grant is paid in instalments - refer to the Program Guidelines section "How we pay the grant"

Mandatory Co-contribution

You must contribute 50% of the cost of your project.

You must have the co-contribution amount available before starting the project in order to be eligible.

Proof of funds can be evidenced by a bank statement from an Australian Authorised Deposit-taking Institution (ADI) or equivalent international institution, dated within the last 30 days, clearly showing the available account balance and account holder information matching the applicant’s business details.

International companies must have an ADI in order to enter into a Funding Agreement.

If you are successful, the co-contribution amount must be available in order to enter into the Funding Agreement.

Terms and Conditions

Application Terms (“Terms”)

1. Submission of an application to the Crown in the Right of the State of New South Wales acting through the Premier's Department (the **Department**) constitutes an acceptance

by you of the **Housing Innovation in Construction Fund Program** Guidelines (**Program Guidelines**) and these Terms and you agree to be bound by both of them.

2. Your application must be submitted to the Department on or before **17:00** Australian Eastern Standard Time on the closing date advised in the Program Guidelines.
3. Applications may only be submitted using the method described in the Program Guidelines.
4. Applications that are incomplete or do not comply with the instructions provided in the application form and/or the Program Guidelines may be rejected by the Department. The Department may, in its sole discretion, accept or reject an application which is incomplete or does not comply with the Program Guidelines, or for any other reason.
5. You agree to bear the costs of preparing and submitting your application without recourse to the Department.
6. You confirm that all of the information provided as part of the application is true, correct and valid as at the date of your application.
7. You agree to indemnify the Department against and in respect of all damages, losses, expenses and costs (including legal costs on an indemnity basis) which arise out of or in relation to any incorrect or invalid information that you provide to the Department through this application.
8. If you are found to have made false or misleading claims or statements, or to have obtained improper assistance in relation to your application, the Department may exclude your application from the evaluation process. You should be aware that giving false or misleading information to the Department is a serious offence under the *Crimes Act 1900* (NSW).
9. An application submitted electronically will be treated in accordance with the *Electronic Transactions Act 2000* (NSW).
10. Assessment and approval of your application will be in accordance with the criteria outlined in the Program Guidelines.
11. Submitting an application does not guarantee approval under the Program. Approval is at the sole discretion of the Department.
12. The Department reserves the right to verify the information provided by you as part of your application and determine your eligibility for the Program.
13. You must seek the written consent of the Department before making any public announcement about the Program and the Department's and the State's role in the Program.
14. Nothing in this request for applications or your application will be construed as giving rise to any contractual obligations or rights, express or implied, (other than your agreement to these Terms and the Program Guidelines).
15. If your application is successful, the information provided in your application will form part of a funding agreement to be separately agreed and signed between you and the Department.
16. You will be notified via email of the outcome of your application. The Department may choose to provide feedback on your application, if requested. Unsuccessful applicants may reapply. The Department may, in its absolute discretion, consider any subsequent application from an unsuccessful applicant.
17. You are not eligible for any funding until the Department executes a funding agreement with you.
18. Subject to the terms of any funding agreement entered into between you and the Department, the Department reserves the right to alter, amend, suspend, cancel or withdraw the Program for any reason and in any circumstances in its sole and absolute discretion and without notice to you.

Privacy Notice

The Department collects the information in your application, which may include “personal information” as defined in the *Privacy and Personal Information Protection Act 1998* (NSW) (“PPIP Act”). We collect this personal information for the purpose of considering and assessing your application.

If your application is successful, your information will also be used to provide the funding to you, assist you in meeting your obligations and for reporting on the Programs to which your funding relates. Providing your personal information is voluntary, however if you do not provide this information, we may not be able to assess your application and you will not be considered for funding.

We may also disclose your personal information to the following third parties:

- Our Community Pty Ltd, being the application portal provider to help administer the Program
- Equifax Australasia Credit Ratings Pty Limited (trading as Corporate Scorecard), being the credit assessment agency engaged to assist the Department complete appropriate due diligence checks
- legal advisors, probity advisors and other advisors
- third party consultants to help assess and recommend applications
- other NSW Government agencies to help assess and administer the Program, monitor activity, assist organisation’s whose applications are successful in meeting their obligations, and introduce unsuccessful applicants to other support programs that may be of assistance to them.

We may also be required to disclose information by law. For example, the Department is subject to the *Government Information (Public Access) Act 2009* (“GIPA Act”), which means the information you provide may be required to be released in response to a request under the GIPA Act. We may also be required to disclose information to oversight and investigative bodies and to the NSW Parliament.

If your application is successful and you receive the grant, the Department will publish the following information about your grant on the NSW Government Grants and Funding Finder as per the requirements outlined in the Grants Administration Guide (the Guide) under the *Government Sector Finance Act 2018* (NSW) including:

- the name and location of your organisation;
- the grant amount;
- the name of your funded project;
- the term of the funding deed; and
- any other information that may be required under the Guide,

unless publication would be contrary to the PPIP Act or other statutory requirements.

You have the right to access your personal information held by the Department without excessive delay or expense. You also have the right to have your personal information corrected in certain circumstances (e.g. if it is incorrect). If you wish to access or correct your personal information contact:

Attn: Information and Privacy UnitPremier's Department52 Martin PlaceSydney, NSW, 2000

Email: infoandprivacy@tco.nsw.gov.au

Please refer to the website https://www.investment.nsw.gov.au/privacy/ for more information on the Department's Privacy Policy relating to the privacy of your personal information.

By submitting this application form, you consent to the Department collecting, using and disclosing information about you in the manner described above. You must comply with

the *Privacy Act 1988* (Cth) in relation to any personal information disclosed to you by the Department in connection with this application or the Program.

Disclaimer

1. Subject to any applicable law, the Department makes no representation or warranty of any kind, express or implied, in relation to any information or material provided in the application form or the Program Guidelines including as to its accuracy, currency or reliability.
2. The information and material provided by NSW Government as part of the application form and Program Guidelines is of a general nature only and is not legal or other professional advice or intended to be comprehensive. You are responsible for determining the validity, quality and relevance of any information or materials and taking appropriate independent advice before submitting an application or entering into a Funding Agreement.
3. The Department does not accept responsibility for and excludes liability for any loss, damage, cost or expense howsoever caused (including through negligence or matters outside its control), which you or any person may directly or indirectly suffer in connection with your or such person's use of or reliance on, information or materials contained in the application form or the Program Guidelines.

Declaration and Authorisation

* indicates a required field

Declaration

I hereby declare that:

- I am authorised to make this application on behalf of the Applicant Business.
- The applicant accepts the application Terms, Privacy Notice, and Disclaimer, and the Program Guidelines.
- there are no perceived or existing conflicts of interest in relation to this application.
- all information and documents submitted in this application are true, complete, and accurate.
- I am aware that it is a criminal offence under s307A of the *Crimes Act 1900* (NSW) to submit false or misleading information to a public authority in connection with an application for a benefit.
- all project expenditure will be evidenced at each acquittal stage and I understand that the Department reserves the right to deem any claimed expenditure ineligible and in such a case it remains the applicant's responsibility to cover any ineligible expenditure, if it:
    - does not comply with the Program Guidelines
    - lacks sufficient supporting documentation

If you are found to have made false or misleading claims or statements, or to have obtained improper assistance in relation to your application, the Department may exclude your application and further action may be taken against you.

Authorised Representative *

First Name Last Name

Business Position *

Title of role held in the business

Phone Number *

Please include the country code if not in Australia

Email *

We would be grateful if you would complete the feedback and demographic surveys below.

Your response will help us evaluate and improve our programs.

Any information disclosed will not affect the assessment of your application.

Applicant Feedback

Where did you hear about this Program? *

☐ Investment NSW Website
☐ Investment NSW communication channels (e.g. newsletter, emails)
☐ NSW Government Grants Finder Website
☐ Media Article
☐ Word of Mouth
☐ Other:

The program guidelines clearly explained the purpose and eligibility of the grant. *

○ Strongly Agree
○ Agree
○ Neutral
○ Disagree
○ Strongly Disagree

The application form instructions were clear and easy to follow. *

○ Strongly Agree
○ Agree
○ Neutral
○ Disagree
○ Strongly Disagree

I was able to find all the information I needed before starting the application. (e.g. Program Guidelines, FAQs) *

○ Yes
○ No

I would recommend applying for this grant to others *
○ Yes
○ No

Do you agree to be contacted by the Department for future industry activities or, if unsuccessful, to discuss alternative NSW funding programs? *
○ Yes
○ No

If the HIC Program were not available, would you still proceed with the feasibility study/review? *
○ Yes - we would have completed the study/review anyway
○ Possibly - but at a reduced scope or later date
○ Unsure
○ No - we would not have undertaken the study/review

Please share any suggestions or feedback to help us improve the application process. *

Word count:
Must be no more than 100 words.

Business Demographics

Is the business owned by any of the following priority groups? *
☐ Majority-owned by women
☐ Majority-owned by Aboriginal and/or Torres Strait Islander people
☐ Owned by people from Culturally and Linguistically Diverse (CALD) backgrounds
☐ Owned by people with disability
☐ Regionally based entrepreneurs
☐ None of the above
☐ Prefer not to say

Does your business employ any of the following priority groups in a leadership role? *
☐ Women
☐ Aboriginal and/or Torres Strait Islander people
☐ People from Culturally and Linguistically Diverse (CALD) backgrounds
☐ People with disability
☐ None of the above
☐ Prefer not to say

Was the business female founded? *
○ Yes
○ No

End of Form

Thank you for applying for the HIC Program, please ensure you have uploaded all mandatory documents before submitting.

You will be notified of your assessment outcome by email.

If you have any questions relating to your application, please contact us at: www.investment.nsw.gov.au/contact-us.